

**READING HOUSING AUTHORITY**  
**MINUTES OF THE REGULAR BOARD MEETING from August 18, 2022**

A regular business meeting of the Reading Housing Authority was held on Thursday August 18, 2022 in person at 22 Frank Tanner Drive, Reading MA, 01867 as well as via remote participation. Vice Chair, Diane Cohen, called the meeting to order at 11:01 AM.

Members Present: , Marie Hanson, Diane Cohen, Margaret Donnelly Moran

Members Absent:

Others Present: Executive Director; Kathryn Gallant, Town Manager Fidel Maltez; Residents Cookie Mondou, Cindy Burke, Doris Doucette, Carol Holland, Patti Munn, Diana Carter, Deborah Davidson, Anita Roman, Marie Perrot.

Prior to regular business, Town Manager Fidel Maltez presented to the Board Draft Legislation on the dissolution of the current Special Act Affordable Housing Trust Fund and the creation of a Municipal Affordable Housing Trust Fund. Board members expressed the need for representation of the Reading Housing Authority on the AHTF along with concern that funding obligations by the AHTF having to be presented to the Selectboard for approval.

**Minutes**

**23-01 VOTED: Move Marie Hanson Second Margaret Moran Vote 3-0**

To accept for the record the Minutes of the Regular Business Meeting of the July 6, 2022 as presented.

**Finances**

**23-02 VOTED: Move Marie Hanson Second Margaret Moran Vote 3-0**

To approve the check-roll/bill-roll for July 2022 Accounts Payable Checks numbered 9123 through 9153 as presented.

**23-03 VOTED: Move Marie Hanson Second Diane Cohen Vote 3-0**

To approve the Payroll Register for July 2022 as presented.

**23-04 VOTED: Move Marie Hanson Second Diane Cohen Vote 3-0**

To approve the Section 8 Voucher Program wire transfer for July in the amount of \$161,330.97 as presented.

**23-05 VOTED: Move Marie Hanson Second Diane Cohen Vote 3-0**

To certify receipt of FY22 operating statement for the 4001 program for the month of June 2022.

**23-06 VOTED: Move Marie Hanson Second Diane Cohen Vote 3-0**

To certify receipt of the Top 5 Compensation Form, Year End Financial Statement and Tenants Accounts Receivable Data for fiscal year ending June 30, 2022.

**EXECUTIVE DIRECTOR REPORT/UPDATES**

**Section 8 Housing Choice Voucher Program Update:**

August Hap Report – 112 Vouchers

**Maintenance Work Orders for November**

Total Count: 44 Completed: 44 Incomplete: 0

## **UPDATES**

- Summer groundskeeping project with the help of the youth group from Next Step Ministries has been completed. Pictures to circulate of the progress.
- Made presentation at Oakland Road Community meeting on 7/12/2022.
- Participated in stakeholder meeting at Town Hall hosted by UMass to discuss the needs of seniors in Reading on 7/27/2022.
- Joined the Town of Reading Housing Production Planning Committee. First meeting took place on August 9, 2022 from 4-6pm and will continue meeting every two weeks until February (anticipated completion).
- Quality check for bathroom fans conducted on a random selection of unit on 7/7/2022. Project closed out.
- Scheduled to present to the Town Planning Board on Monday, September 12, 2022 at 7:30pm on the need for affordable housing.
- Weekly resident cookouts continue on Wednesdays, averaging 10-16 residents who join us for lunch.
- Upcoming Fire alarm inspection and resident unit inspections.
- Blood Pressure Clinic held August 4<sup>th</sup>.

**23-07 VOTED TO ADJOURN: 12:47 PM**   Move Marie Hanson      Second Diane Cohen  
Vote 3-0