

**READING HOUSING AUTHORITY**  
**MINUTES OF THE REGULAR BOARD MEETING from July 6, 2022**

A regular business meeting of the Reading Housing Authority was held on Monday July 6, 2022 in person at 22 Frank Tanner Drive, Reading MA, 01867 as well as via remote participation. Chair, Timothy Kelley, called the meeting to order at 5:30 p.m.

Members Present: , Marie Hanson, Charlie Adams, Timothy Kelley, Diane Cohen

Members Absent:

Others Present: Executive Director; Kathryn Gallant, Residents Cookie Mondou, Cindy Burke, Doris Doucette, Carol Holland, Bob Levy Patti Munn, Diana Carter, Deborah Davidson, Anita Roman, Marie Perrot.

**Minutes**

**22-98 VOTED: Move Diane Cohen      Second Marie Hanson      Vote 4-0**

To accept for the record the Minutes of the Regular Business Meeting of the June 6, 2022 as presented.

**Finances**

**22-99 VOTED: Move Marie Hanson      Second Diane Cohen      Vote 4-0**

To approve the check-roll/bill-roll for June 2022 Accounts Payable Checks numbered 9092 through 9122 as presented.

**22-000 VOTED: Move Marie Hanson      Second Charlie Adams      Vote 4-0**

To approve the Payroll Register for June 2022 as presented.

**22-001 VOTED: Move Marie Hanson      Second Charlie Adams      Vote 4-0**

To approve the Section 8 Voucher Program wire transfer for July in the amount of \$176,164.15 as presented.

**22-002 VOTED: Move Marie Hanson      Second Diane Cohen      Vote 4-0**

To certify receipt of FY22 operating statement for all RHA programs for the month of April 2022.

**22-003 VOTED: Move Marie Hanson      Second Diane Cohen      Vote 4-0**

To certify receipt of FY22 operating statement for all RHA programs for the month of May, 2022.

**EXECUTIVE DIRECTOR REPORT/UPDATES**

**Section 8 Housing Choice Voucher Program Update:**

July Hap Report – 114 Vouchers with 1 out looking

**Maintenance Work Orders for November**

Total Count: 48      Completed: 46 Incomplete: 2

**UPDATES**

- Landscaping meeting held on June 8 with 7 residents in attendance.
- Summer groundskeeping project with the help of the youth group from Next Step Ministries. To date, 4 groups have begun the renovation of the circle, installed 8 new pads with pavers, put together 8 new benches, have cleaned up the landscape in front of the office and begun washing the fencing around the trash receptacles. They have also installed new fencing on the side of building 14, and

have replaced the damaged wooden fence over at Summer and Main, and will begin painting the storage shed. Next step has donated \$3,000 worth of additional pavers to complete the circle this summer.

- Maintenance supervisor Joe Costello has built a canon for the
- The housing authority has provided 16 flowerpots throughout the development for resident use.
- Summer BBQ's are sponsored by a \$1,000 donation from the Women's league. First event to be held Wednesday, July 6, 2022 at noon.
- Clotheslines to be replaced this week throughout the development.
- Bathroom Fan replacement project completed. BLW engineers to conduct quality control check on 7/7/2022.
- July 26<sup>th</sup> at 10:00AM Kristin Murphy, RSC will host a SHINE presentation for residents. SHINE (Serving the Health Insurance Needs of Everyone) Program provides free health insurance information and counseling to residents with Medicare and their caregivers. People who have Medicare or who are about to become eligible for Medicare can meet with a counselor to learn about benefits and options available. A counselor will review programs that help people with limited income to pay health care costs.
- Town Manager Fidel Maltez to be on next RHA board meeting agenda to discuss the reform of the Affordable Housing Trust Fund and creation of a Board of Trustees. Katie will share with RHA board draft bylaws and legal opinion from Town Council regarding such.
- Katie to make presentation at Reading Community meeting on Tuesday, July 12<sup>th</sup> at 6PM on the need for affordable housing in Reading.

**22-004 VOTED TO ADJOURN: 6:22 PM**    **Move** Diane Cohen                    **Second** Marie Hanson  
**Vote** 4-0